

**City of Buxton
Meeting Minutes**

November 12, 2025 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Jeff Siewert, Holly Aamold, Keaton Flanagan, Ben Hershey, Jeremy Aasen and Cole Short

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the October 8, 2025 meeting were read. Motion to approve the minutes was made by Keaton Flanagan; seconded by Holly Aamold; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$4586.80
Direct	Xcel Energy	\$1132.56
Direct	Visa Card	\$200.40
13250	A2Z Road Blading	\$500.00
13251	Advanced Striping & Sealcoating	\$4125.00
13252	East Central Regional Water Dist	\$238.96
13253	Farmers Union Oil Co	\$43.11
13254	VOID	VOID
13255	Hillsboro Banner	\$177.75
13256	Midco	\$49.76
13257	ND Sewage Pump Lift Station Srvc Co	\$16355.00
13258	Thomas Moe	\$150.00
13259	Travis Soderberg	\$76.99
13260	Xcel Energy	\$26.32
13261	Jaqueline Siewert	\$1616.13
13262	Florian's Excavating	\$6500.00

Holly Aamold motioned to approve the bills; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the 2025 year to date budget review.

Mayor Soderberg noted that no one was present for public comments.

Mayor Soderberg advised the council that he has had talks with the state as well as our previous inspector in regards to the city's lagoon infrastructure. It was suggested that he reach out to ND Rural Water Systems wastewater technical advisor, Keith Hegney. Travis invited him to attend the council meeting but he was unable to, although, Jeremy Aasen was able to. Jeremy Aasen stated that he has been a water quality action specialist with ND Rural Water Systems for the past two years and has 13 years of overall experience with running sewer systems. Mr. Aasen explained to the council members the operation of the ND Rural Water Systems Association in regards to what they do overall and what they can do for the city. The city can choose to be a member or not of the association. There is no charge for the NDRWSA to do an assessment of the city's lagoon. There are only charges for services beyond the assessment. Mayor Soderberg explained that the city has it's lift station and two cells at the lagoon with a concrete stand pipe between the two cells and a concrete stand pipe for discharge. The concrete stand pipe for discharge valve won't open. The city wants to explore their options for repairing and updating the lagoon's overall infrastructure to be current with today's standards. Mayor Soderberg stated that he was told that the repairs on the lagoon's stand pipe valve could involve hiring divers to plug the lines. Mr. Aasen stated that the state is trying to get away from two cell ponds and pushing for three cells. Mayor Soderberg stated that the city doesn't want to make major changes and upgrades to the current two cell system if eventually a new cell would be needed and/or required. Mayor Soderberg advised the council that he also spoke with Ben Naastad, Naastad Brothers. Mr. Naastad recommended additional rip rap at the lagoons. Mr. Aasen advised the council that NDSWRA can check for sludge and they also provide training. Mayor Soderberg thanked Mr. Aasen for attending the meeting and the information that he provided.

Mayor Soderberg advised the council that he took down the volleyball net. Jeremy and Lenita Larson will continue to monitor the weather and take down the pickleball ball net before the winter. Mayor Soderberg asked Ben Hershey if anything needed to be done at the baseball diamond for the winter. Ben said there was nothing needed to be done for the winter. Ben Hershey stated that one of the hockey nets needs to be replaced and that he would get quotes for the next council meeting.

Mayor Soderberg presented the council with two quotes that he received for the installation of a 3-foot walk-in door at the city shed. There had been a door on the north side previously but it had been covered by the tin siding. Structures

Inc. quote for the installation of a 3-foot walk-indoor was \$6874.00. Spikes's Construction quote for the installation of a 3-foot walk-in door was \$4938.00. Keaton Flanagan made a motion to accept Spike's Construction for \$4938.00 to install a 3-foot walk-in door on the city shed; Jeff Siewert seconded the motion; motion passed unanimous.

Mayor Soderberg asked the council if there were any recommendations for a date for the city's holiday tree lighting event. Travis stated that the past two years it has been held the Sunday after Thanksgiving, in which, would be November 30th this year. Travis had spoken with Jeannie Rosholt and she stated that date would work for them at the Town and Country Center. After a brief discussion, it was decided that the city's holiday tree lighting would be held November 30th at 6pm.

Jackie Siewert, city auditor, advised the council that she has received some ACH forms. Once a few more have been received she will get with Kathy at First State Bank to start creating a template.

Mayor Soderberg stated that the Sox for Kids benefit is scheduled for December 6th in Reynolds at the KC Hall.

Mayor Soderberg stated that Buxton Fire Department's Turkey Bingo is November 21st. Dinner will be served from 6pm to 7pm.

Mayor Soderberg advised the council that Curt Bjerke was going to move trees off of his property and Dan Fuglesten was going to donate the funds to have the trees moved and relocated to the city park and on the boulevard off of Broadway. Mayor Soderberg extended a thank you to Curt Bjerke, Dan Fuglesten and Gary Fugelsten for their time, donations and seeing the project through.

Ben Hershey stated that there are some grant opportunities that have opened up and are available for many different areas.

Mayor Soderberg advised the council that next city council meeting will be December 10th at 7pm.

Jeff Siewert made a motion to adjourn; Holly Aamold seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor