

**City of Buxton  
Meeting Minutes**  
December 10, 2025 @ 7:00 PM  
Buxton Fire Hall

**Present:** Travis Soderberg, Jeff Siewert, Keaton Flanagan and Cole Short

**Recording:** Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the November 12, 2025 meeting were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Keaton Flanagan; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$4586.80
Direct	Xcel Energy	\$1200.58
Direct	Visa Card	\$48.00
13263	AE2S	\$3651.50
13264	East Central Regional Water Dist	\$251.92
13265	Farmers Union Oil Co	\$48.60
13266	Immense Impact, LLC	\$737.00
13267	Midco	\$49.76
13268	Thomas Moe	\$150.00
13269	US Post Office	\$78.00
13270	Xcel Energy	\$28.53
13271	Jaqueline Siewert	\$1616.12

Keaton Flanagan motioned to approve the bills; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the 2025 year to date budget review. Jackie advised the council that she will have a final year to date budget review to present at the January meeting once all the 2025 funds are received.

Mayor Soderberg noted that no one was present for public comments.

Mayor Soderberg advised the council that there are two hockey nets available to use at the park. Mayor Soderberg also stated that the fire department has been flooding the ice rink at the park. This weekend should be a good weekend for making ice.

Mayor Soderberg and the council discussed and reviewed the projects completed for 2025. The biggest monetary projects completed were the installation of the lagoon fence and the installation of the new pickleball court. Several trees were donated and planted at the park and on the Broadway boulevard. Additional projects included crack sealing of the city streets, the monument at the city park was repaired and the city infrastructure maps were updated. Travis asked the council to think of any future goals and plans in addition to the lagoon infrastructure for 2026 and 2027 to discuss at the January meeting and to possibly include in the budget planning for 2027.

Jackie Siewert, city auditor, advised the council that she has forwarded the ACH forms that she has received to Kathy at First State Bank to begin creating a template. Once the initial template is completed Jackie will be shown how to implement it and make any changes to it.

Mayor Soderberg advised the council that the city shed door has been ordered.

Mayor Soderberg advised the council that we have not received any cost estimates so there are no updates on the lagoon at this time.

Mayor Soderberg advised the council that the donated trees have been planted and they look very nice. Travis extended a thank you to all of the volunteers.

Mayor Soderberg advised the council that the city tree lighting event was a success. Mayor Soderberg stated that if anyone has any suggestions on how we can make the event better to please let him know. He also extended a thank you to the Buxton Town and Country Center.

Jackie Siewert, city auditor, advised the council that the US Department of Treasury had announced that it was offering early closeout for recipients that have obligated and expended the entire amount received in AARPA funds. Jackie

stated that she completed the closeout confirmation and final project expenditure report and the US Department of Treasury confirmed that closeout was successful.

Jackie Siewert advised the council that notice was received from Municipal Impact that starting in 2026 there will be an additional ADA Compliance Annual Educational fee of \$75 for the webpage.

Mayor Soderberg advised the council that he received an email inquiring if there was a local residential snow removal/cleaning service. Travis was not aware of any besides Anderson Excavating.

Mayor Soderberg stated that our city employees were out snow blowing by 6am after the most recent snowfall.

Mayor Soderberg advised the council that Jackie has started the 12 Days of Mystery Christmas Pics.

Mayor Soderberg advised the council that next city council meeting will be January 14<sup>th</sup> at 7pm.

Mayor Soderberg wished everyone a merry Christmas and a happy New Year.

Jeff Siewert made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.

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City Auditor

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Council Member

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Mayor