

City of Buxton
Meeting Minutes
August 14, 2024 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Jeff Siewert, Holly Aamold, Cole Short and James Maertens

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes for the July meeting held on July 10, 2024, Special Meeting held on July 22, 2024 and the Special Meeting held on August 8, 2024 were read. Motion to approve the minutes was made by Jeff Siewert; seconded by Holly Aamold motion passed unanimous.

The following bills were presented for payment:

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|-------------|----------------------------------|-----------|
| Direct | Waste Management | \$4445.75 |
| Direct | Xcel Energy | \$1002.66 |
| Direct | Visa Card | \$456.93 |
| 13018 | Burley's Tree Service | \$2300.00 |
| 13019-13026 | Printing Error | VOID |
| 13027 | Thomas Moe | \$150.00 |
| 13028 | A2Z Road Blading | \$440.00 |
| 13029 | East Central Regional Water Dist | \$237.15 |
| 13030 | Farmers Union Oil | \$358.25 |
| 13031 | Hillsboro Banner | \$94.40 |
| 13032 | Midco | \$49.37 |
| 13033 | Nilson Brand Law | \$879.00 |
| 13034 | Xcel Energy | \$21.65 |
| 13035 | Jaqueline Siewert | \$1385.25 |

Holly Aamold motioned to approve the bills, Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the year to date budget review.

Jackie Siewert, city auditor, advised the council that she had received the Maximum Levy Worksheet from the Traill County Auditor. The City of Buxton's fund mill rate is at 34.29, which falls well below the calculated mill rate of 64.09.

Jackie Siewert also advised the council that the off-site data backup has not been started as of yet. Jackie will be working with her contact at S&L this week to get it going.

Mayor Soderberg advised the council that the demolition order for the property at 317 Broadway was mailed to the property owner. In the letter it is stated that all occupants and personal property must be vacated from the property by September 10, 2024. Date of demolition is set for September 16, 2024.

Mayor Soderberg advised the council the that Jet-Way has not been in town yet to blast a mineral deposit that was found from a previous inspection on Neill Street between Pacific and Elizabeth.

Mayor Soderberg advised the council that the tree pile was burned August 7, 2024 by the Buxton Fire Department. It was a nice clean burn. Mayor Soderberg will push up the remaining trees.

Mayor Soderberg advised the council that the new holiday tree was planted August 9, 2024 by All Seasons.

Mayor Soderberg advised the council that the lagoon received its second spraying for weeds on August 13, 2024. Mayor Soderberg also asked Team Lab to get us on their schedule next year for a sonar imaging to check the sludge depth in the lagoon's cells. Team Lab quoted \$500 for the sonar imaging.

Mayor Soderberg also advised the council that he cleaned up some of the trees around the lagoon. He stated that there is still a lot to do. He may reach out to Burley's Tree Service for a quote on the remainder of the clean-up.

Mayor Soderberg stated that the City of Buxton is still looking for a part-time mower. Jackie Siewert confirmed that the age limit for mowing is 17 years old and must be 18 years old or older to operate the toolcat. Mayor Soderberg stated that if anyone is interested to come to the September council meeting.

Mayor Soderberg advised the council that the new door for the trailer court water shed has been purchased from Lumber Mart and is being stored inside the building until it can be installed by Terry Thoreson.

Mayor Soderberg advised the council that we received notification from the Department of Environmental Quality that our North Dakota Pollutant Discharge Elimination System (NDPDES) Permit needs to be renewed. Jackie Siewert will mail the signed application by Mayor Soderberg.

Jackie Siewert advised the council that certified letters have been mailed out to all residents with a past due balance from 2023. The letter states that the balance needs to be paid by September 30, 2024, if not, the balance will be forwarded to the Traill County Auditor to be placed on the resident's 2025 tax bill. Any resident with a question in regards to the balance due is also invited to the September 11, 2024 council meeting to discuss it with the council.

Mayor Soderberg confirmed that the next city council meeting will be held on September 11, 2024 at the Buxton Fire Hall at 7pm.

Holly Aamold made a motion to adjourn; Jeff Siewert seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor