

City of Buxton
Meeting Minutes
April 9, 2025 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Jeff Siewert, Keaton Flanagan, Ben Hershey, Cole Short and Chad Wheeler

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the March 19, 2025 meeting were read. Motion to approve the minutes was made by Keaton Flanagan; seconded by Jeff Siewert; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$4453.63
Direct	Xcel Energy	\$1135.49
Direct	Visa Card	\$6.00
13118	Holly Aamold	\$180.08
13119	Richard Aamold	\$88.66
13120	Keaton Flanagan	\$180.08
13121	Ben Hershey	\$180.08
13122	Steve Larson	\$147.76
13123	Jaqueline Siewert	\$1616.12
13124	Jeff Siewert	\$180.08
13125	Travis Soderberg	\$900.42
13126	A2Z Road Blading	\$375.00
13127	Buxton Rural Fire Prot Dist	\$800.00
13128	East Central Regional Water Dist	\$240.00
13129	Farmers Union Oil	\$36.59
13130	Jet-Way Multiple Services, Inc	\$2771.25
13131	Midco	\$49.57
13132	Nilson Brand Law	\$955.50
13133	Office of the State Auditor	\$225.00
13134	Thomas Moe	\$150.00
13135	Traill County Auditor	\$750.00

Ben Hershey motioned to approve the bills; Keaton Flanagan seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the 2025 year to date review and the quarterly budget comparison.

Mayor Soderberg advised the council that he is waiting for a PDF copy of the city ordinances to complete the City's new webpage. He stated that Nilson Brand Law is currently working on it.

Ben Hershey presented the council with a signed resolution from the Park Board approving the transfer of all Park District property to the city in conformity with a plan for dissolution. The quit claim deeds for the property still need to be signed and notarized.

Mayor Soderberg presented the council with a drawing of a potential location of a new pickleball court at the park. It would be west of the basketball court. He advised the council that he has had residents suggest both concrete and asphalt courts. We will get quotes for both. The biggest concern with asphalt is the longevity of it. Mayor Soderberg called Spike's Construction to request a quote. The owner stated that he was a sub-contractor on the installation of a pickleball court last year in Minto, ND. Spike's Construction thought that there was a rubberized top added to the top of the concrete slab. Travis is going to travel to Minto and look at the court for ideas. Travis is also going to reach out to Brock Brend Construction for a quote as well. Mayor Soderberg also stated that he will be applying for a grant through the Traill County EDC. The deadline for the application is April 25, 2025. If the city's application gets approved the city could receive up to \$5,000 in matching grant funds to help offset the cost of the pickleball court.

In regards to other park business, Ben Hershey advised the council that the baseball diamond infield needs some type of weed control. It is pretty good during the two weeks of T-ball but then after the lack of use the weeds are terrible. Keaton Flanagan suggested the use of a box plate. He stated that they are used around grain bins to control weeds. Mayor Soderberg asked Keaton if he could get some prices for one. Ben inquired if we should continue using M&K Porta Potties for the park. Mayor Soderberg asked that they submit a quote to Jackie Siewert, city auditor, for the May meeting. The council can make a motion once the quote is received. Jackie Siewert had a resident inquire on renting the park shelter for a birthday party. After a brief discussion, it was confirmed that the park shelter is first come first

serve. Reservations won't be taken and no rent will be charged for the use of the shelter. Ben Hershey also stated that new tables had not been purchased last year prior to the dissolution. Mayor Soderberg asked him to get prices for the next meeting.

Mayor Soderberg advised the council that United Masonry has started working on the repair of the park monument.

Mayor Soderberg advised the council that the Bill and Mary Miller had some questions on the purchase agreement in regards to the terms. Mayor Soderberg suggested that perhaps maybe not do a purchase agreement at this time but perhaps a holding agreement. Cassie Tostenson, city attorney, would have to re-do the agreement if that is what we decide to do. Bill and Mary Miller are going to discuss the agreement with their realtor and send back requested changes.

Jackie Siewert, city auditor, advised the council that 2023 financials have been approved by the ND State Auditor.

Jackie Siewert, city auditor, advised the council that she reached out to the ND Department of Environmental Quality in regards to seeking confirmation that our stabilization ponds are the city's wastewater treatment plant and that fencing would be considered a part of the infrastructure. She spoke with Elizabeth Duran, Division of Municipal Facilities Manager, who did confirm that our ponds are our wastewater treatment plant and a fence is definitely a requirement for having the ponds. Jackie asked if she could send her an email confirming the requirement for a fence. Jackie also advised the council that she has emailed the ND State Treasurer asking for approval to use the Prairie Dog Funds for installing a new fence around the city's wastewater ponds including the information that she received from Ms. Duran and also asking for approval the purchase of a trash basket and rails, guide rail and discharge pipe for the lift station.

Mayor Soderberg presented the council with the quote received from ND Sewage Pump & Lift Station for the new trash basket and rails, guide rail and discharge pipe. The trash basket and rails is \$5,955.00 and the guide rail and discharge pipe is \$10,775.00. No motion was made until the city receives confirmation of whether or not this would be an approved project using the Prairie Dog Funds.

Mayor Soderberg has completed the burn permit and will send it off this week to the state for approval.

Mayor Soderberg confirmed that spring clean-up is May 17th. Jackie Siewert has put up signs, posted it on Facebook and included it in this quarter's Buxton Beat.

Mayor Soderberg advised the council that the tree grant will not be applied for this year. We can look at it again next year.

Ben Hershey advised the council that with the All School Reunion that is being held this July 25th and 26th in lieu of Buxton Big Day the BIG group will organize a parade and 5k run for the Saturday morning events.

Mayor Soderberg asked if the city should consider getting flags to display on Broadway for the CV All School Reunion. Travis will get some ideas and pricing for the May meeting.

Mayor Soderberg advised the council that the Traill County EDC reached out to him inquiring if the city would be interested in having the Traill County EDC put together some information on the city of Buxton as a handout for those attending the class reunion. Keaton Flanagan made a motion to have the Traill County EDC create and print a handout of the city of Buxton: Jeff Siewert seconded the motion; motion passed unanimous.

Ben Hershey advised the council that there is a Lead Local training that is being offered at the Goose City Bank April 23, 2025. It is an all-day event and approximately \$50. Unfortunately, due to prior obligations no one is able to attend.

Mayor Soderberg confirmed that the next meeting will be held May 14th at 7pm at the Buxton Fire Hall.

Jeff Siewert made a motion to adjourn; Ben Hershey seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor